



Deposit Paid  
 Paid in full  
 Refund Deposit

# Rental Application

Rental Date: \_\_\_\_\_

I, \_\_\_\_\_, am renting The Little Chicago Room. I agree to abide by the rules listed below and that if the building is damaged by my event, I will be responsible for the cost of repairs over and beyond the deposit fee. I also HEREBY RELEASE AND HOLD HARMLESS Little Chicago Room and its affiliates, officers, officials, agents, employees, and/or owners of said premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

\_\_\_\_\_  
Renter's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Little Chicago Room Rep.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Renter's Address

\_\_\_\_\_  
Renter's Phone Number

\_\_\_\_\_  
Renter's Email

## The Little Chicago Room

In consideration of being allowed to rent Little Chicago Room for my event and/or activity, the above signed acknowledges, appreciates, and agrees that:

- I acknowledge that I am 21 years of age or older. Driver's license needed at time of contract signing.
- The deposit for the room is \$100 and must be paid when the reservation is made.
- The rental fee is \$175 per day and must be paid before a door code will be issued.
- All trash is to be taken from the facility and can be put in the dumpster.
- The room must be cleaned and left as it was found, including the outdoors and parking lot. (sweep the floor, mop, bathrooms, wipe tables, chairs & counters, ensure all is neat and tidy with trash emptied).
- All tables and chairs are to be lifted when moved, not dragged, so they do not leave marks on the floor.
- ABSOLUTELY NOTHING HUNG ON WALLS, except where the pre-hung hooks are.
- You may enter the building at 7 am but must be gone before 1 am because the alarm system will automatically arm.
- Any food served is the sole responsibility of the renter. Make sure all food is removed from the refrigerator.
- Absolutely **NO SMOKING!** If there is any detection of smoking, your deposit will **NOT** be refunded.
- Event and activity attendance includes possible exposure to and illness from infectious diseases including but not limited to COVID-19; and even though Little Chicago Room maintains cleanliness protocols, we cannot promise, guarantee, or warranty a virus-free environment; and I understand that I am welcome to provide my own cleaning supplies and protocols during the setup and staging of the event or activity.
- I agree to comply with the current mandates, recommendations and restrictions that have been set considering any illness or disease, and as the responsible party for this event or activity, I will require and monitor that all guests and attendees follow the current mandates, recommendations, and restrictions.

Mail Form to: LCR Office 13670 US 68, Kenton, Ohio 43326

Email: [Erica@robfin.com](mailto:Erica@robfin.com)

Party Room Location: 13636 US 68, Kenton, Ohio 43326

Find US: [www.littlechicagoroom.com](http://www.littlechicagoroom.com)

Emergency Contact: 567-674-5761